SCHOOL DISTRICT OF INDEPENDENCE

23786 INDEE BLVD.

INDEPENDENCE, WI 54747

Regular Board Meeting

Wednesday, January 9, 2013

The regular monthly meeting of the Board of Education of the School District of Independence was called to order in the English room (311) at 7:02 pm on Wednesday, January 9, 2013 by President Joe Brägger.

**Roll Call:** Present for roll call were Board members Jeff Bautch, Joe Brägger, Chuck Walek, Leah Matchey and Bob Guza ( no student council representative present), plus Superintendent Paul Vine, High School Principal, Barry Schmitt, and District bookkeeper, Marita Halama.

**Proof of public notice:** Dr. Vine confirmed the agenda was legally and properly posted.  The pledge of Allegiance was recited.

**Delegations/Public Input:**  None were presented.

**Consent Agenda:**

1. **Treasurer's’ Report:** Motion to approve treasurer’s report including payrolls of December, vendor checks #  27283- 27389 and expense journal entries # 1701-1713; motion by Leah Matchey, seconded by Jeff Bautch (vote of 4-0 approval).

b)  **Minutes:**  Motion to approve minutes of December 5, 2012 regular meeting, and the December 17, 2012 special meeting with the motion made by Chuck Walek, seconded by Jeff Bautch;   the motion to approve carried on a 4-0 vote.

**Celebrations and Acknowledgements:**

* Dawn Woychick and Jane Kuchel were recognized for completing the 20 hours of Educator Effectiveness training.
* Anne Gierok, Jenna Sonsalla and Mary Gunderson were recognized for presenting ideas and suggestions at the Jan. 2 PLC workshop to PK-12 staff on ideas and suggestions for implementing the Writers Workshop.
* Dr. Vine recognized staff members Wendy Stuttgen, Dawn Woychick, Barry Schmitt, Keith Pronchinski, Marita Halama, Lesilie Kampa for their extra time and effort in collecting and collating the documents, policies, and other information for the review at the Civil rights Audit.

**Discussion:**

1. **District Insurance premium proposal:** Jerry Den Boer, of Benefit Advisors Insurance Agency, explained the EMC bid proposal for the March 1st renewal of district insurance. The board discussed options for maintaining the property insurance with Local Governmental Property insurance or EMC. A recommendation will be an action item on the Feb. 6, 2013 regular board agenda.
2. **Teacher Evaluation Update:** Handout of the Framework for Teaching Evaluation Process and Forms was distributed to the Board, and a short video presentation on why the process is important as a tool in district evaluations was viewed. An outline of the process as it is implemented this year in Independence District was given by Barry Schmitt and Dr. Vine.
3. **Student Council Update:** No representative of the group was present to report.
4. **Board Policy # 411 Non discrimination (first reading of revision):**Dr. Vine revised the policy as required by the recent Civil Rights Compliance audit. After second reading next month and possible approval, the policy and rule attached are to be distributed and communicated in all handbooks, hiring applications, etc.
5. **Board policy # 164 Board member compensation (first reading of policy):** At the request of Board member(s), the policy is being developed to give the board the option of waiving the meeting fee (per diem) for board members participating in ad-hoc committees.
6. **Board policy # 185 Board Committees (first reading of policy):** In conjunction with Board Policy #164, this policy allows for development of ad hoc committees instead of committees of the whole for handling certain district issues.

**Action Agenda:**

a)   **Second reading of Board Policy #352 – Student Field Trips:** Board was given the completed version of the policy included forms to accomplish the goal of revising the field trip policy to have more direct connection to the curriculum and to limit out of class time for these event and activities. Second reading of this policy was approved on a motion made by Leah Matchey, seconded by Jeff Bautch.  Motion carried on 4-0 vote.

b)  **Graduate credit reimbursement:** Motion made by Jeff Bautch, seconded by Bob Guza, to approve the reimbursement request for graduate credits (3) obtained during fall semester of 2012 by Barry Schmitt, as allowed per contract. Motion carried on a 4-0 vote.

**Information:**

a)  **Administrative Reports:**  Administrative reports were highlighted by Barry Schmitt and Paul Vine.

b) **Civil Rights** **Audit Update:** Copies of the CRC audit reports were distributed to each board member, and the updates on the completion of corrective action plans/timelines were discussed.

c)  **School Safety Committee update:**  As required by Wisconsin Statute, the District Safety committee is being reconvened and will address concerns about various safety issues. Included on the committee will be staff, Board members, parents, students and local/county authorities. If possible the committee will meet in January.

d) **WASB Human Resources workshop – Feb 15, 2013:** Information was given to Board members regarding the dates and agenda for the workshop at Stevens Point. Members are to contact Marita if interested in registering for this.

**Convene in closed session in accordance with WI Statute 19.85 (1) (c )and (e):**Motion made by Jeff Bautch, seconded by Leah Matchey, to convene in closed session in accordance with WI Statute

19.85 (1) (c) and (e) to discuss staff handbook, and review administrative contract matters.  The motion carried 5-0 on a roll call vote.  Meeting convened in closed session at 9:05 pm.

**Reconvene Open session:** A motion was made by Chuck Walek, seconded by Jeff Bautch, to reconvene in open session. Motion carried on a 4-0 vote. And the meeting reconvened in open

session at 11:20 pm. Announcements made on action taken as a result of closed session discussion were as follows:

Motion made by Chuck Walek, seconded by Jeff Bautch, to continue the 66.03 agreement with Elk Mound School District for the services of the special education director Wendy Stuttgen for 2013-14, and 2014-15 contract years. Motion carried on 4-0 vote.

A special board meeting will be held Wednesday, January 16, 2013 at 7:30 pm for continued discussion of staff handbook details and administrative contract review.

**Adjournment:**  Jeff Bautch moved to adjourn, with a second to the motion made by Leah Matchey.  Motion carried unanimously, and the meeting adjourned at 11:26 pm.

                                                                                                            Leah Matchey, Clerk

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